

2014/15 THIRD QUARTER SDBIP PERFORMANCE REPORT:



01 JULY 2014 TO 31 MARCH 2015

1. PURPOSE

This is the Third quarter Organisational Performance Report. It is aimed at providing an overview of how the municipality performed in the previous three quarters of the financial year 2014/ 2015. The report will, amongst other things, outline the progress made in the implementation of projects entailed in our strategic plans (IDP and SDBIP).

The reporting is based on the Five KPA of the Five Year Local Government Strategic Agenda.

2. LEGISLATIVE REQUIREMENTS (Extracts from the MFMA)

Section 41. (1) of the Municipal Systems Act, Act no.32 of 2000 prescribes that :- A municipality must in terms of its performance management system and in accordance with any regulations and guidelines that may be prescribed:-

- (a) set appropriate key performance indicators as a yardstick for measuring performance, including outcomes and impact with regard to the municipality's development priorities and objectives set out in its integrated development plan;
- (b) set measurable performance targets with regard to each of those development priorities and objectives;
- (c) With regard to each of those development priorities and objectives and against the key performance indicators and targets set in terms of paragraphs (a) and (b) (i) monitor performance; and (ii) measure and review performance at least once per year;
- (d) take steps to improve Performance with regard to those development priorities and objectives where performance targets are not met: and
- (e) Establish a process of regular reporting to (i) the council, other political structures, political office bearers and staff of the municipality; and (ii) the public and appropriate organs of state.

(2) The system applied by a municipality in compliance with subsection (1) (c) must be devised in such a way that it may serve as an early warning indicator of under-performance.

3. CONCLUSION

The third quarter report of the financial 2014 / 2015 indicates progress in the implementation of projects and programmes planned for this current financial year. The report shows a considerable progress in the implementation of infrastructure projects. Most of the projects are nearing completion as planned in the SDBIP. Departments have also made some strides in realising their targets on programmes under implementation.

The Monitoring and Evaluation unit has also pointed to challenges as well as some considerable improvement in the quality of the projects under implementation. Progress was tracked from the first quarter to ensure that there is proper accountability on all indicators.

MAGWAZA S.E
ACTING : MUNICIPAL MANAGER

1. WATER SERVICES DEPARTMENT

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Actual Performance by 31 Dec 2014 (Mid-year)	Third quarter Target	Actual (July 2014 to March 2015)	Variance	Measures to improve performance / comment	Type of POE
KPA 1: Service delivery and Infrastructure Development											
Priority/Focus Area: 1.1 Water											
To improve access to water services through provision, operation and maintenance of socio-economic and environmental infrastructure	Installation of water meters	R 28 500 000	R19 399 062.47	No. of water meters installed	10 000	3 666	6000	2 975	-3 025	Delayed by rotten galvanized pipes in towns like P, F, G and mvudi park which we were compelled to replace. The strike at Malamulele and the slow in the delivery of materials also contributed to the delay. The remaining meters will be installed by end of the 4 th Quarter	Job cards
	Reduce water loss and Un authorised water connection	R 66 178 376	R20 219 506.13	% of water loss reduced	50%	0%	30%	5%	-25%	Implement the By-Laws in the coming financial year. Authorise all unauthorised connections and install meters. Installation of bulk meters in both storages around the district.	Water loss report
	Maintain drinking water quality standard	R1 087 557	R673 267.33	% score of drinking water quality standard	85%	99.9%	85%	53%	-32%	To address the turnaround time for applications of chemicals and repairs of the system	Blue drop status report
Priority/Focus Area: 1.2. Sanitation											
To improve access to sanitation services through provision, operation and maintenance of socio-economic and environmental infrastructure	Maintain waste water standard	R612 443	R132 160.07	% score of waste water standard	50%	19.61%	40%	15%	-25%	To address the turnaround time for applications of chemicals and repairs of the system	Green drop status report

2. INFRASTRUCTURE SERVICES DEPARTMENT

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Actual Performance by 31 Dec 2014 (Mid-year)	Third quarter Target (July 2014 to March 2015)	Actual (July 2014 to March 2015)	Variance	Measures to improve performance / comment	Type of POE
KPA 1: Service delivery and Infrastructure Development											
Priority/Focus Area: 1.1 Water											
To improve access to water services through provision, operation and maintenance of socio-economic and environmental infrastructure	Installation of communal stand pipes	R556,659,999	R556,659,999	No. of stand pipes installed less than 200m from the dwelling/Household	517	299	400	400	0	None	Completion certificates & completion reports
Priority/Focus Area: 1.2. Sanitation											
To improve access to sanitation services through provision, operation and maintenance of socio-economic and environmental infrastructure	Construction of VIP toilets	R45 000 000	R0.00	Number of VIP toilets constructed	5000	4 708	-	-	-	Full report to be outlined in the 4 th quarter as reflected in the SDBIP	Completion certificates
Priority/Focus Area: 1.3 Electricity and Energy ;											
To improve access to electricity services through provision, operation and maintenance of socio-economic and environmental infrastructure	Facilitate connection of electricity to households	OpEx	OpEx	No. of electricity facilitation meetings attended	4	0	3	1	-3	Meetings could not be held due to unavailability of stakeholders.	Report and attendance register

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Actual Performance by 31 Dec 2014 (Mid-year)	Third quarter Target (July 2014 to March 2015)	Actual (July 2014 to March 2015)	Variance	Measures to improve performance / comment	Type of POE
Priority/Focus Area: 1.4 EPWP											
To create enabling local economic environment through infrastructure led growth and development that attract investment, generate economic growth and job creation	Creation of Jobs through EPWP programmes	R 3 696 000	R 3 696 000	No. of EPWP jobs created	3 106	3 407	2 328	4 577	+2 249	None	Report
Priority/focus Area : 1.5 Governance											
To promote a culture of accountability, participatory, responsiveness, transparency and clean governance	Resolve internal audit findings	OpEx	OpEx	% internal audit findings resolved	100%	100%	100%	100%	0%	None	Report

CAPTITAL PROJECTS CAPTITAL PROJECTS

Project name	Planned start date	Planned end date	Budget 2014/15	Expenditure	Third quarter Target	Actual (July 2014 to March 2015)	Variance	Measures to improve performance / comment	Type of POE	Responsible Project manager
Community services										
Construction of Vuwani training centre and fire station	1-Jul-14	31-Dec-14	R 3,600,000.00	R2,207,062.43	Liability period	Liability period	None	None	Practical Completion certificate	Maseda
Water Projects										
Malamulele West: Nhombelani Water Reticulation	17-Feb-14	17-Aug-14	3,000,000.00	R 3,839,457.45	Liability period	Liability period	None	None	Completion certificate	Maseda
Malamulele West: Dakari Water Reticulation	17-Jan-14	17-Oct-14	7,000,000.00	R3,788,246.63	Liability period	Liability period	None	None	Completion certificate	Maseda
Construction of Bulk Pipeline from NN20B to Malavuwe (Contract 2)	1-Jul-14	2-Feb-16	10,000,000.00	14,157,452.61	Implementation	Implementation	None	None	Progress report	Sandani
Construction of Bulk Pipeline from NN20B to Malavuwe (Contract 3)	1-Jul-14	2-Feb-16	10,000,000.00	9,277,147.80	Implementation	Implementation	None	None	Progress report	Sandani
Malamulele west RWS Phase 2: Dovheni water reticulation	10-Feb-14	10-Aug-14	4,000,000.00	2,726,961.65	Liability period	Liability Period	None	None	Completion certificate	Sandani
Malamulele west RWS Phase 2: Khakhanwa water reticulation	10-Feb-14	10-Nov-14	7,000,000.00	3,897,184.74	Liability period	Liability Period	None	None	Completion certificate	Sandani
Damani RWS:Upgrading of Water Treatment Works	15-Aug-11	29-Aug-14	2,800,000.00	3,664,719.29	Liability period	Implementation	Lack of Own funding budget	Payment about to be processed	Completion report	Sandani
Malamulele west RWS Phase 2: Xihosana water reticulation	1-Jul-14	1-Jul-15	12,900,000.00	0	Implementation	Technical report submitted to VDM	Lack of funds	Water Services assessing the report	Completion report	Sandani
Malamulele west RWS	1-Jul-14	1-Jul-15	10,100,000.00	0	Implementation	Technical report	Lack of funds	Water Services	Completion	Sandani

Project name	Planned start date	Planned end date	Budget 2014/15	Expenditure	Third quarter Target	Actual (July 2014 to March 2015)	Variance	Measures to improve performance / comment	Type of POE	Responsible Project manager
Phase 2: Mukhomi water reticulation						submitted to VDM		assessing the report	report	
Construction of Bulk Pipeline from NN20B to Malavuwe (Contract 1)	1-Jul-14	2-Feb-16	10,000,000.00	13,180,506.16	Implementation	Implementation	None	None	Progress report	Sandani
Malamulele East Jerome- Xigalo Water Reticulation	4-Feb-14	12-Sep-14	5,000,000.00	1,684,740.78	Liability period	Testing and commissioning	Challenge at the water source	Water Planning section is resolving the issue of lack of source	Completion certificate	Mashale
Malamulele East Jerome- Nyavhani Water Reticulation	4-Feb-14	10-Oct-14	5,000,000.00	1,649,649.27	Liability period	Testing and commissioning	Challenge at the water source	Water Planning section is resolving the issue of lack of source	Completion certificate	Mashale
Thohoyandou Block K Ext and Block R Water reticulation	13-Jan-14	11-Jul-14	3,000,000.00	1,424,496.54	Liability period	Testing and commissioning	Challenge with the type of the water meter	VDM is resolving the issue with the supplier	Completion certificate	Mashale
Mavhode/Madatshitshi /Tshamulungwi/Mafhohoni Water Supply	2-Oct-12	31-Jul-14	1,000,000.00	801,489.45	Liability period	Liability period	None	n/a	Completion certificate	Mabonyane
Upgrading of Makhado Sewerage Treatment Plant-Mechanical & electrical	1-Aug-12	31-Jul-14	16,000,000.00	2,089,634.94	Liability period	Liability period	None	n/a	completion certificate	Mabonyane
Tshagwa, Baimore, Tshungani Water Reticulation	26-Sep-12	30-Sep-14	100,000.00	323,222.24	Liability period	Construction	97% complete, equipping and bulk connections pending	Application for additional funding through MWIG submitted. Own funding cashflow to pay invoices.	completion certificate	Mabonyane

Project name	Planned start date	Planned end date	Budget 2014/15	Expenditure	Third quarter Target	Actual (July 2014 to March 2015)	Variance	Measures to improve performance / comment	Type of POE	Responsible Project manager
Malamulele East Jerome- Road House Water Reticulation	4-Feb-14	12-Sep-14	4,000,000.00	R 3,604,295.80	Liability period	100 % completed	Completed but not handed over	Planning section is handling the issue of water supply challenge	Completion certificate	Budeli
Reticulation at Phiphidi, Tshiawelo, Dovhoni and Ngwenani	6-Feb-14	19-Dec-14	19,800,000.00	R 11,266,471.67	Liability period	96% completed	Additional work was given to the contractor.The community is refusing the contractor to connect on the tank.	The issue to be resolved through the planning sections.	Completion certificate	Budeli
Reticulation at Mathule and Zwikwengani	16-Jan-14	26-Aug-14	7,000,000.00	R 2,343,820.22	Liability period	Liability period	None	None	Completion certificate	Budeli
Xikundu/Mhinga water reticulation phase 2	1-Oct-14	30-Jun-15	50,000,000.00	771,007.84	Awarding	Awaiting appointment of contractor	The tender closed on the 27 March 2015	Anticipating to appoint before end of may 2015	Completion certificate	Budeli
Xikundu RWS: Bulk supply- NR3 to Saselemani Pipeline	11-Apr-14	11-Oct-14	30,000,000.00	12,513,742.61	Liability period	96% completed	Pipe jacking outstanding	Pipe jacking approved	Completion certificate	Budeli
Xikundu RWS: Bulk supply- Mangena and Gonani storage and Bulk line	11-Apr-14	11-Oct-14	15,000,000.00	7,908,030.64	Liability period	97% completed	Pump house installation outstanding	Currently busy installing pumps	Completion certificate	Budeli
Xikundu RWS: Bulk supply- Saselemani B reservoir and Bulk line	11-Apr-14	11-Oct-14	20,000,000.00	2,244,706.56	Liability period	95% complete	Pipe jacking outstanding	Variation order. Waiting for approval by adjudication committee.	In process to seek additional funding	Shirinza

Project name	Planned start date	Planned end date	Budget 2014/15	Expenditure	Third quarter Target	Actual (July 2014 to March 2015)	Variance	Measures to improve performance / comment	Type of POE	Responsible Project manager
Xikundu RWS: Bulk supply- Saselemani, Botsoleni, Maphophe, Mabiiligwe bulk pipeline and storage, Including Professional Fees	11-Apr-14	11-Oct-14	15,000,000.00	8,120,879.74	Liability period	70% complete	Pipe jacking outstanding	Variation order. Waiting for approval by adjudication committee.	Variation approved	Shirinza
Nzhelele RWS: Tshedza, Tshifhire and Nzhelele weir : Nzhelele weirs	29-Aug-14	31-Aug-15	24,187,754.92	R2,173,817.57	Implementation & reporting	Tender stage	None	Meetings will be done every months	Tender Advert	Maseda
Nzhelele RWS: Tshedza, Tshifhire and Nzhelele weir: Main water and upgrade of pump stations	29-Aug-14	31-Aug-15	9,044,791.39	R287,533.52	Implementation & reporting	Tender stage	None	Meetings will be done every months	Tender Advert	Maseda
Nzhelele RWS: Tshedza, Tshifhire and Nzhelele weir: Upgrading of water reticulation Tshifhire and Tshedza weirs	27-Nov-14	28-May-15	5,654,846.16	2,256,380.04	Implementation & reporting	35% complete	None	None	Design report & memo for submitting a Draft tender document for advert.	Shirinza
Matsa, Mamvuka and Manyii Bulk Water Supply	13-Dec-11	30-Aug-14	1,000,000.00	1,090,520.65	Liability period	Liability Period	None	None	Completion certificate & completion report	Shirinza
Valdezia to Mowkop bulk water supply D1	22-Mar-15	22-Sep-15	11,475,000.00	41,899'906.28	Awarding	5% complete	None	None	Progress report	Shirinza
Valdezia to Mowkop bulk water supply D2	22-Mar-15	22-Sep-15	11,475,000.00	0	Awarding	Tender for the deliver of material closed.	None	None	Progress report	Shirinza
Mowkop interlinking of reservoirs	29-Aug-14	29-Nov-14	3,000,000.00	512,889.19	Liability period	15% complete	Late appointment of contractor.	None	Tender Advert	Shirinza
;										
Upgrade of Vondo Water Treatment	20-Aug-14	21-Aug-15	61,412,971.10	7,408,899.45	Awarding	0% complete	The compulsory briefing session	Procurement to fastrack the	Progress report	Gangashe

Project name	Planned start date	Planned end date	Budget 2014/15	Expenditure	Third quarter Target	Actual (July 2014 to March 2015)	Variance	Measures to improve performance / comment	Type of POE	Responsible Project manager
Works							was done on the 19 January 2015 and tender closing on the 20 February 2015	appointment of service provider in order to spend the allocation		
Gundani Tshamutora Bulk & water reticulation	22 April 14	21 May 15	10,393,893.00	6,151,624.93	Implementation & reporting	83% complete	None	None	Progress report	Gangashe
Mutale RWS: Upgrading of purification works	31 Aug 12	04 Dec 14	5,000,000.00	5,018,024.51	Implementation & reporting	90% complete	The contractor has temporarily suspended the works due non payment of invoices	Currently preparing the virement since the project is funded by MIG	Progress report	Gangashe
Construction and development of dedicated Bulk line from RD7 to Donald Fraser Hospital including storages and other Bulk and internal reticulations of Vhufulwi, Tshitereke and Makhuvha	15 April 14	16 Oct 16	25,000,000.00	18,409,034.68	Implementation & reporting	82% complete	There is Variation order submitted to us for additional reticulation at Vhufuli	A letter of concern should be written and submitted by the councillor to VDM	Progress report	Gangashe
Luphephe Nwanedi, abstraction Folovhodwe (Phase 3) WTW Mechanical & Electrical	29 Aug 12	27 June 13	4,000,000.00	4,243,718.56	Implementation & reporting	100% complete	Currently the contractor is offsite due to non payment of invoice	The budget office indicated that there is no physical cash	Progress report	Gangashe

4. DEVELOPMENT PLANNING

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Actual Performance by 31 Dec 2014 (Mid-year)	Third quarter Target	Actual (July 2014 to March 2015)	Variance	Measures to improve performance / comment	Type of POE
KPA 1: Municipal Transformation and organisational development											
Priority/Focus Area: 3.1 Local Economic Development											
To create enabling local economic environment through infrastructure led growth and development that attract investment, generate economic growth and job creation	SMME	R 1 160 000	R 172 106	No. of SMM E partnerships with other institutions	1	Target set for the 4 th quarter	-	-	-	-	Memorandum of Understanding
				No. of SMMEs initiated	4	Target set for the 4 th quarter	3	3	0	None	
	Agriculture	R 104 511	R69 511	No. of agricultural projects initiated	2	Target set for the 4 th quarter	1	1	0	None	Report
	Tourism	R 2 694 000	R1 840 534	No. of marketing programmes initiated	2	Target set for the 4 th quarter	1	1	0	None	Report
	Spatial Planning	OpEx	OpEx	No. of SDF reviewed	1	Target set for the 4 th quarter	-	-	-	-	Reviewed and Approved SDF
				No. of spatial planning trainings facilitated	4	-	1	1	0	None	Report
				No. of land development forum conducted	4	2	1	3	+2	None	Attendance register
	SPLUMA	R150 000	R0.00	No. of Council Resolutions	1	New target	1	1	0	None	Council resolution
				No of advertisements	1	New target	1	1	0	None	Copy of advert
				Noict municipal planning contract	3	Target set for the 4 th quarter	-	-	-	-	Signed contracts

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Actual Performance by 31 Dec 2014 (Mid-year)	Third quarter Target	Actual (July 2014 to March 2015)	Variance	Measures to improve performance / comment	Type of POE
				developed and signed							
	Vhembe Biosphere	R 200 000	R152 410	No. of programmes initiated on Vhembe Biosphere	4	2	3	3	0	None	Report
Priority/Focus Area: 3.2 Roads and Public Transport											
To improve access to transport services through provision, operation and maintenance of Socio-economic and environmental infrastructure	Road and public transport activities	R 340 000	R121 799	No. of public transport activities	4	3	3	3	0	None	Report
	Environment management	R 877 000	R7 250	No. of environmental awareness programmes	4	2	3	3	0	None	Report
Priority/Focus Area: 3.3 Integrated Development Plan											
To promote a culture of accountability, participatory, responsiveness, transparency and clean governance	IDP review	R 500 000	R94 551.00	No. of approved IDP review documents	1	Target set for the 4 th quarter	-	-	-	-	Approved IDP
	Produce IDP Framework			No. of IDP framework development	1	1	-	1	0	None	Approved framework
	Produce IDP Process Plan			No. of IDP process plans developed	1	1	-	1	0	None	Approved process plan
	IDP Rep Forum			No. of IDP Rep forum meetings	4	2	-	2	0	None	Minutes, attendance register
	IDP & Budget Consultation			No. of IDP & Budget consultation meetings	4	Target set for the 4 th quarter	-	-	-	-	Minutes, attendance register

3. COMMUNITY SERVICES

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Actual Performance by 31 Dec 2014 (Mid-year)	Third quarter target	Actual (July 2014 to March 2015)	Variance	Measures to improve performance / comment	Type of POE
KPA : Service delivery and Infrastructure Development											
Priority/Focus Area: 4.1											
To improve access to services through provision, operation and maintenance of socio-economic and environmental infrastructure	Water quality	R50 000.00	R25 000.00	% compliance to water quality standard	100%	100%	100%	100%	0%	None	Sample receipt
Priority/Focus Area: 4.2 Waste management											
To improve waste management services through provision, operation and maintenance of Socio-economic and environmental infrastructure	Refuse management	OpEx	OpEx	% reduction on illegal dumping sites	100%	100%	100%	100%	0%	None	Inspection form
Priority/Focus Area: 4.3 Emergency Services (fire and rescue & Disaster management)											
To improve access to emergency services through provision, operation and maintenance of socio-economic and environmental infrastructure	Fire and rescue services	OpEx	OpEx	% of accidents reported & responded	100%	100%	100%	100%	0%	None	Incident report form
		R45 000	R27 345	No. of fire awareness campaigns	40	20	30	30	0	None	Attendance register
				No. of fire public education information and relations	40	20	30	30	0	None	Attendance register
	Disaster	R 2 080	R1 280 000	% of disaster	100%	100%	100%	100%	0%	None	Relief register

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Actual Performance by 31 Dec 2014 (Mid-year)	Third quarter target	Actual (July 2014 to March 2015)	Variance	Measures to improve performance / comment	Type of POE
	management	000		incidents reported and responded							
		R 40 000	R 40 000	No. of disaster awareness campaigns	4	2	3	3	0	None	Attendance register
		R 60 000	R0.00	No. of no-fire awareness imbizo	1	Target set for the 4 th quarter	Target set for the 4 th quarter	-	-	Target set for the 4 th quarter	Attendance register
		R 40 000	R26 000	No. of disaster capacity building workshop	12	6	9	8	-1	The outstanding workshop will be done in 4 th Quarter	Attendance register
	HAZMAT response	R 2 060 000	R0. 00	% of HAZMAT incidents reported and responded	100%	100%	100%	100%	0%	No incidents reported	Incident report form
	Response to rescue incidents	OpEx	OpEx	% of Rescue incidents reported and responded	100%	100%	100%	100%	0%	None	Incident report form
	Response time to reported incidents	OpEx	OpEx	Time taken to respond (Respond within 72 hours)	100%	100%	100%	100%	0%	None	Incident report
		OpEx	OpEx	Time taken to respond (Leave the premises within 3 minutes)	100%	100%	100%	100%	0%	None	Incident report form
Priority/Focus Area: 4.4 Sport, Arts and Culture											
To Facilitate improvement of access to Sport, Arts and Culture services through provision, operation and maintenance of socio-	Implement sport Art and Culture programmes	R 854 000	R696 000	No.of sport art and culture council meetings	2	1	2	2	0	None	Attendance register
				No. of Sport Arts and Culture activities	4	2	3	2	0	None	Attendance register

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Actual Performance by 31 Dec 2014 (Mid-year)	Third quarter target	Actual (July 2014 to March 2015)	Variance	Measures to improve performance / comment	Type of POE	
economic and environmental infrastructure												
Priority/Focus Area: 4.5 Health Services												
To improve access to primary and environmental health services	Health awareness campaigns	R 6 92717.00	R225 000.00	No. Health awareness campaigns conducted	40	20	30	25	-5	15 to be done in 4 th quarter	Attendance register	
	Pollution Inspections on air sources		OpEx	No. of Air pollution inspections conducted	40	20	30	30	0	None	Inspection form	
	Inspection of food.			No. of food inspections conducted	3000	1 500	2 250	2 250	0	None	Inspection form	
	Inspection of non-food premises			No. of non-food inspections conducted	1600	800	1 200	1 200	0	None	Inspection form	
	Primary health awareness campaigns	R110 000	R63 040,20	No. of HAST awareness campaigns conducted	1	1	-	-	-	-	-	Attendance register
		R24 5000	R18 235, 20	No. of DACTC meetings conducted	4	2	3	3	0	None	Attendance register	
				No. of DAC meetings conducted	4	2	3	3	0	None	Attendance register	
				No. of DHC meetings conducted	4	2	3	3	0	None	Attendance register	
		OpEx	OpEx	No. of district operational plans reviewed	1	1	-	-	-	-	Reviewed operational plan	
	Priority/focus Area : 4.6 Safety and Security											

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Actual Performance by 31 Dec 2014 (Mid-year)	Third quarter target	Actual (July 2014 to March 2015)	Variance	Measures to improve performance / comment	Type of POE
To Facilitate improvement of access to Safety and Security services through provision, operation and maintenance of socio-economic and environmental infrastructure	Implement safety and security awareness programmes	R120 000.00	R43 000	No. of safety and security awareness campaigns conducted	5	3	4	3	-1	2 Will be done in 4 th Quarter	Attendance register
To promote a culture of accountability, participatory, responsiveness, transparency and clean governance	Resolve internal audit findings	OpEx	OpEx	% of internal audit findings resolved	100%	100%	100%	90%	-10%	None	Report

4. CORPORATE SERVICES DEPARTMENT

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Actual Performance by 31 Dec 2014 (Mid-year)	Third quarter target	Actual (July 2014 to March 2015)	Variance	Measures to improve performance / comment	Type of POE
KPA 1: Municipal Transformation and organisational development											
Priority/Focus Area: 2.1 Organisational structure											
To establish an efficient and productive administration that prioritizes quality service delivery	Filling of vacant positions	R15 479 824	R5 139 439	No. of vacant posts filled	72	33	40	33	-7	Strictly sticking to recruitment policy timelines.	Appointment letters
	Review organisational structure	OpEx	OpEx	Reviewed and approved organisational structure	1	Target set for 3 rd quarter	1	0	-1	Organisational structure is in the process of finalisation by 2 nd week of April 2015 and will be submitted to next Council seating for approval.	Reviewed and approved organisational structure
Priority/Focus Area: 2.2 Occupational health and safety											
To establish an efficient and productive administration that prioritizes quality service delivery	Medical surveillance for employees	R 250 000	R224 943.46	No. of employees sent for medical surveillance	600	300	450	486	+36	None	Medical surveillance report
	OHS inspections	OpEx	OpEx	No. of OHS inspections	4	2	3	3	0	None	OHS inspection report
Priority/Focus Area: 2.3 Labour Relations											
To establish an efficient and productive administration that prioritizes quality service delivery	Labour disputes cases	OpEx	OpEx	% of Labour disputes cases reported and attended	100%	100%	100%	100%	0%	None	Labour statistics report
Priority/Focus Area: 2.4 Employment Assistance programme											

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Actual Performance by 31 Dec 2014 (Mid-year)	Third quarter target	Actual (July 2014 to March 2015)	Variance	Measures to improve performance / comment	Type of POE	
To establish an efficient and productive administration that prioritizes quality service delivery	Short-term interventions on reported cases	OpEx	OpEx	% of EAP cases reported and attended	100%	100%	100%	100%	0%	None	EAP statistics report	
Priority/Focus Area: 2.5 Performance Management												
To establish an efficient and productive administration that prioritizes quality service delivery	Individual performance assessment reports	OpEx	OpEx	No. of Individual performance assessment reports produced	4	2	3	3	0	None	Report	
Priority/Focus Area: 2.5 Information Technology												
To establish an efficient and productive administration that prioritizes quality service delivery	Enhancement of IT Usage	OpEx	OpEx	% of IT user support	100%	100%	100%	100%	0%	None	Report	
		R 4 652 308,98	R4 047 498.19	% avoidance of data loss	100%	100%	100%	100%	0%	None	Report	
		R155 844	R0.00	% avoidance of loss of power	100%	100%	100%	100%	0%	None	Report	
		R 950 000	R0.00	No. of record management facilities setup	1	Target set for the 4 th quarter	-	-	-	-	-	Completion Report
		R 2000 000	R0.00	No. of call centres system installed	1	Target set for the 4 th quarter	-	-	-	-	-	Completion Report
		OpEx	OpEx	No. of file plans reviewed	1	0	1	0	-1	Briefing for tender conducted on 08/04/2015. To be done in 4 th Quarter.	Reviewed file plan	

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Actual Performance by 31 Dec 2014 (Mid-year)	Third quarter target	Actual (July 2014 to March 2015)	Variance	Measures to improve performance / comment	Type of POE
Priority/Focus Area: 2.6 Skills development											
To establish an efficient and productive administration that prioritizes quality service delivery	Development of the workplace skills plan	OpEx	OpEx	No. of workplace skills plan developed and approved	1	Target set for the 4 th quarter	-	-	-	None	Approved workplace skills plan
	Development of the employment equity plan	OpEx	OpEx	No. of employment equity plans developed	1	Target set for the 4 th quarter	-	-	-	None	Approved employment equity plan
	Reviewal of employment equity plan	OpEx	OpEx	No. of reviewed employment equity plans	1	Target set for the 4 th quarter	-	-	-	None	Reviewed equity plan
Priority/Focus Area: 2.7 Council Support											
To establish an efficient and productive administration that prioritizes quality service delivery	Council meetings	OpEx	OpEx	No. of Council meetings conducted	5	6	4	6	+2	None	Attendance Register & Minutes
	Mayoral meetings	OpEx	OpEx	No. of Mayoral meetings conducted	5	6	4	6	+2	None	Attendance Register & Minutes
	Portfolio meetings	OpEx	OpEx	No. of portfolio committee meetings conducted	5	2	4	4	0	None	Attendance Register & Minutes
	LLF meetings	OpEx	OpEx	No. of LLF meetings conducted	10	5	8	5	-3	LLF should adhere to Corporate calendar.	Attendance Register & Minutes
Priority/focus Area : Governance											
To promote a culture of accountability, participatory, responsiveness, transparency and clean governance	Resolve internal audit findings	OpEx	OpEx	% of internal audit findings resolved	100%	100%	100%	85%	-15%	To be dealt with in the 4 th Quarter.	Report

6. FINANCE DEPARTMENT

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Actual performance by 31 Dec 2014 (Mid-year)	Third quarter target	Actual (July 2014 to March 2015)	Variance	Measures to improve performance / comment	Type of POE
KPA 5: Municipal Financial Viability											
Priority/Focus Area: 6.1 Budget and Treasury											
To ensure sound financial management of municipality	Preparation of the annual budget	OpEx	OpEx	No. of approved budgets	1	Target set for the 4 th quarter	-	-	-	-	Approved Budget
	Preparation of financial statements	OpEx	OpEx	No. of financial statements	1	1	-	1	0	None	Financial statements
	Preparation and submitting of monthly, quarterly, midyear and annual reports.	OpEx	OpEx	No. of reports	12	6	9	9	0	None	Report
	Reviewal of the financial management policies	OpEx	OpEx	No. of financial management policies Reviewed	1	Target set for the 4 th quarter	-	-	-	-	Reviewed policy
Priority/Focus Area: 6.2 Revenue Management											
To ensure sound financial management of municipality	Establishment of Paypoints	OpEx	OpEx	Number of Paypoints established	2	0	2	2	0	None	Number of Paypoints Established
	Facilitate the updating of the Indigent Register	OpEx	OpEx	Number of the Indigent Registers updated	1	Target set for the 4 th quarter	-	-	-	-	Indigent Register
Priority/Focus Area: 6.3 Expenditure Management											
To ensure sound financial management of	Preparation and reviewal of creditors	OpEx	OpEx	No. of creditors reconciliations	12	6	9	8	-1	Vat reconciliation not yet finalised	Report/ Reconciliations

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Actual performance by 31 Dec 2014 (Mid-year)	Third quarter target	Actual (July 2014 to March 2015)	Variance	Measures to improve performance / comment	Type of POE
municipality	reconciliations									because it was part of the qualification and has to be done as at 30 June 2013	
	Monitoring of the creditors age analysis	OpEx	OpEx	No. of creditors age analysis reports	12	6	9	9	0	None	Report/ Reconciliations
	Payment of creditors within 30 days from date of receiving tax invoice	OpEx	OpEx	% of payments made within 30 days	100%	80%	100%	80%	-20%	None	Report/ Reconciliations
Priority/Focus Area: 6.4 Supply chain management											
To ensure sound financial management of municipality	Formal quotation requests & orders	OpEx	OpEx	% of Formal quotations and orders processed within 3 days	100%	100%	100%	100%	0%	None	Report
	Conduct Monthly Inventory Reconciliations	OpEx	OpEx	Number of Reconciliations Performed	12	6	9	9	0	None	Reconciliations
	Prepare Quarterly procurement Statistics	OpEx	OpEx	Number of Procurement Statistics Reports Prepared	4	2	3	3	0	None	Reports
	Awarding of tenders	OpEx	OpEx	Percentage of tenders awarded within 90 days	100%	90%	100%	80%	-20%	None	Report
Priority/Focus Area: 6.5 Asset management											
To ensure sound	Verification of	OpEx	OpEx	No. of assets	2	1	1	1	0	None	Assets Count

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Actual performance by 31 Dec 2014 (Mid-year)	Third quarter target	Actual (July 2014 to March 2015)	Variance	Measures to improve performance / comment	Type of POE
financial management of municipality	Property Plant and Equipment twice per annum			count conducted							Verification Report
	Dispose all the assets that no longer in use once in financial Year.	OpEx	OpEx	Number of Disposals conducted or done	1	0	1	0	-1	This activity will be performed during the 4 th quarter	Auctioneering Report
	Ensure monthly reconciliation of assets register to the General Ledger	OpEx	OpEx	No. of reconciliations on assets register conducted	12	6	9	9	0	None	Reconciliations

7. OFFICE OF THE EXECUTIVE MAYOR

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Actual performance by 31 Dec 2014 (Mid-year)	Third quarter Target	Actual (July 2014 to March 2015)	Variance	Measures to improve performance / comment	Type of POE
KPA : Good Governance and Public Participation											
Priority/Focus Area: 5.1 Communications											
To promote a culture of accountability, participatory, responsiveness, transparency and clean governance	Produce media statements	OpEx		No. of media statements produced	90	44	60	61	+1	None	Copies of media release
	Produce mayoral speeches	OpEx		No. of mayoral speeches produced	96	43	66	70	+4	None	Copies Speeches
	Media Conferences	R50 000	R50 000	No. of media conferences conducted	1	Target set for the 4 th quarter	-	-	-	-	Report Attendance register
	Publications	R100 000	R77 613.33	No. of marketing publications produced	14	4	8	9	+1	None	Number of copies
Priority/Focus Area: 5.2 Thusong centre services											
To promote a culture of accountability, participatory, responsiveness, transparency and clean governance	Management of Thusong Centres	R 40 000	R17 261.00	No. of public services rendered	15	2	12	12	0	None	Signed agreements
				No. of Lissc meetings attended	12	2	9	8	-1	To be conducted during the last quarter	Reports and attendance register
Priority/Focus Area: 5.3 Special programmes											
To provide access to social development services	Coordination of special programmes	R250 000	R80 000	No of youth campaigns conducted	8	4	6	6	0	None	Reports and attendance register
		R250 000	R75 000	No of	4	2	3	3	0	None	Reports and

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Actual performance by 31 Dec 2014 (Mid-year)	Third quarter Target	Actual (July 2014 to March 2015)	Variance	Measures to improve performance / comment	Type of POE
To provide access to social development services				campaigns on persons living with disability conducted							attendance register
		R150 000	R45 000	No. of children's campaigns conducted	4	2	3	3	0	None	Reports and attendance register
		R100 000	R50 000	No. of gender campaigns conducted	4	2	3	3	0	None	Reports and attendance register
		R150 000	R35 000	No. of older persons campaigns conducted	4	2	3	3	0	None	Reports and attendance register
		R100 000	R50 000	No. of moral regeneration programmes conducted	4	2	3	2	-1	To be conducted during the last quarter	Reports and attendance register
Priority/Focus Area: 5.4 public participation											
To promote a culture of accountability, participatory, responsiveness, transparency and clean governance	State of the District Address	R100 000	R100 000	No. of State of the District Address events held	1	Target set for the 4 th quarter	-	-	-	None	Attendance register and report
	Coordination of Exco / Imbizo	R400 000	R3000 000	No. of Exco meetings	4	2	3	3	0	None	Attendance register and report
Priority/focus Area : 5.6 Safety and Security											
To promote a culture	Resolve internal	OpEx	OpEx	% of internal	100%	100%	100%	100%	0%	None	Report

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Actual performance by 31 Dec 2014 (Mid-year)	Third quarter Target	Actual (July 2014 to March 2015)	Variance	Measures to improve performance / comment	Type of POE
of accountability, participatory, responsiveness, transparency and clean governance	audit findings			audit findings resolved							

8. OFFICE OF THE MUNICIPAL MANAGER

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Actual performance by 31 Dec 2014 (Mid-year)	Third quarter Target	Actual (July 2014 to March 2015)	Variance	Measures to improve performance / comment	Type of POE
KPA 5: Municipal Financial Viability											
Priority/Focus Area: 7.1 IGR											
To promote a culture of accountability, participatory, responsiveness, transparency and clean governance	District IGR mayors Forum	R11 404.80	R0.00	No. of IGR Mayors' forum meetings	4	2	3	2	-1	Two meetings were postponed indefinitely	Minutes and attendance register
	District IGR Technical Forums			No. of District IGR Technical forum meetings	4	2	3	2	-1		Minutes and attendance register
	IGR cluster meetings			Number of IGR cluster meetings	16	8	12	12	0		Minutes and attendance register
Priority/Focus Area: 7.2 Audit Committee											
To promote a culture of accountability, participatory, responsiveness, transparency and clean governance	Audit Committee meetings,	R197 066.37	R26 800.00	No. of Audit Committee meetings	4	2	3	3	0	None	Minutes and attendance register
	Audit Committee reports			No. of Audit Committee reports	4	2	3	3	0	None	Audit Committee Report
	Annual Audit Committee reports			No. of Annual Audit Committee reports	1	Target set for the 4 th quarter	-	-	-	Target set for the 4th quarter	Audit Committee Report
Priority/Focus Area: 7.3 Internal Audit											
To promote a culture of accountability, participatory, responsiveness, transparency and clean governance	Internal Audit reports	OpEX	OpEX	No. of Internal Audit reports	4	2	3	3	0	None	Internal Audit Report
	District Internal Audit Forum	OpEX	OpEX	No. of District Internal Audit Forum meetings	4	0	3	1	-2	Non availability of stakeholders. Commitment to be re-enforced.	Minutes and attendance register
	Review audit	OpEX	OpEX	No. of audit	1	1	-	-	-	Target set for	Reviewed

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Actual performance by 31 Dec 2014 (Mid-year)	Third quarter Target	Actual (July 2014 to March 2015)	Variance	Measures to improve performance / comment	Type of POE
	committee charter			committee charters reviewed						the 4th quarter	charter
To promote a culture of accountability, participatory, responsiveness, transparency and clean governance	Review Audit methodology	OpEX	OpEX	No. of audit methodologies reviewed	1	1	-	-	-	Target set for the 4th quarter	Reviewed methodology
Priority/Focus Area: 7.4 Risk											
To promote a culture of accountability, participatory, responsiveness, transparency and clean governance	Annual Risk Assessment	R 50 000	R0,00	No. of risk assessments conducted	1	Target set for the 4 th quarter	-	-	-	-	Risk registers
	Risk Management Committee meetings,			No. of Risk Management Committee meetings	4	0	3	0	-3	Delayed due to the appointment of the risk committee Chairperson. To be facilitated in the next quarter	Minutes and attendance register
	Review Risk Management Committee charter & framework,			No. of Risk Management Committee charters reviewed	1	0	1	1	0	None	Reviewed charter
	Risk assessment report.			No. of Risk assessment reports	4	1	3	3	0	None	Report
	Anti- Fraud and Corruption workshops	OpEX	OpEX	No. of Anti- Fraud and Corruption workshops conducted	4	2	3	3	0	None	Attendance register
	Reports from the Service Provider	OpEX	OpEX	No. of reports from the Service	12	1	9	1	-8	A request has been forwarded	Incident Reports

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Actual performance by 31 Dec 2014 (Mid-year)	Third quarter Target	Actual (July 2014 to March 2015)	Variance	Measures to improve performance / comment	Type of POE
	& Investigation reports			Provider						to KPMG for monthly reports.	
Priority/Focus Area: 7.5 Monitoring and Evaluation											
To promote a culture of accountability, participatory, responsiveness, transparency and clean governance	Monitoring of projects	OpEX	OpEX	No. of projects visited	120	60	90	90	0	None	Project visit Report
	Monitor and evaluate compliance to service standards	OpEX	OpEX	No. of M&E reports submitted	4	2	3	3	0	None	M&E Report
	Back to Basics	OpEx	OpEx	No. of Back to Basics reports submitted	12		3	3	0	None	Back to basics report
Priority/Focus Area: 7.6 Organisational Performance											
	Organisational (SDBIP) performance reports	OpEX	OpEX	No. of performance reports produced	4	2	3	3	0	None	SDBIP Performance Reports
	Produce mid-year report	OpEX	OpEX	No. of mid-year reports	1	Target set for the 3 rd quarter	1	1	0	None	Mid-year Report
	Revise SDBIP	OpEX	OpEX	No. of SDBIPs revised	1	Target set for the 3 rd quarter	1	1	0	None	Revised SDBIP
	Produce annual report	R 250 000	R2 000	No. of Annual reports	1	Target set for the 3 rd quarter	1	1	0	None	Annual report
	Produce SDBIP	R 21 897	R 21 897	No. of SDBIPs produced	1	Target set for the 4 th quarter	-	-	-	Target set for the 4 th quarter	Approved SDBIP
Focus Area : 7.7 Justice, Community Safety And Security											
	Promulgation of by-laws	R 3 326 767.54	R 3 326 767.54	No. of by-law promulgated	3	0	1	1	-2	None	By-laws

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Actual performance by 31 Dec 2014 (Mid-year)	Third quarter Target	Actual (July 2014 to March 2015)	Variance	Measures to improve performance / comment	Type of POE
	Legal representation			% representations in litigations	100%	100%	100%	100%	0%	None	Report
	Legal Advice			% of legal advice given	100%	100%	100%	100%	0%	None	Report
Focus Area : 7.8 Governance											
To promote a culture of accountability, participatory, responsiveness, transparency and clean governance	Resolve internal audit findings	OpEX	OpEX	% of internal audit findings resolved	100%	100%	100%	100%	100%	100%	Report