

2014/15 FIRST QUARTER SDBIP PERFORMANCE REPORT :



01 JULY TO 30 SEPTEMBER 2014

PURPOSE

This is the first Quarter SDBIP Organisational Performance Report. It is aimed at providing an overview of how the municipality performed in the first quarter of the financial year 2014/ 2015. The report will, amongst other things, outline the progress made in the implementation of projects entailed in our strategic plans (IDP and SDBIP). The reporting is based on the Five KPA of the Five Year Local Government Strategic Agenda.

SUMMARY

The first quarter of the financial year 2014/2015 indicates progress in the implementation of projects planned for this current financial year. There is a considerable progress in the achievement of critical Key Performance Indicators. The municipality has also moved swiftly in making critical appointments to speed up service delivery. The Service Delivery and Budget Implementation Plan which is our monitoring tool, has been developed and distributed to all stakeholders as required by legislation. The 2013/14 annual performance report has been compiled and submitted to the relevant stakeholders as required by legislations. The first quarter has seen the implementation of some of the strategic resolutions i.e establishment of the Infrastructure Services Department.

1. WATER SERVICES DEPARTMENT

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Target Qrt1	Actual	Variance	Measures to improve performance / comment	Type of POE
KPA 1: Service delivery and Infrastructure Development										
Priority/Focus Area: 1.1 Water										
To improve access to water services through provision, operation and maintenance of socio-economic and environmental infrastructure	Installation of water meters	R 28 500 000	R2 524 928	No. of water meters installed	10 000	1 000	1 429	+429	None	Job cards
	Reduce water loss and Unaccounted water	R66 178 376 (Repairs and Maintenance + Vehicle leasing)	R9 510 215	% of water loss reduced	50%	10%	0%	-10%	<ul style="list-style-type: none"> Water production 10 091 594 000 Liters for the first quarter. Meter reading not effective due to lack of transport and staffing. Procurement of meter reading vehicles being finalised. Proposal to employ EPWP water meter readers approved by MM and awaits actioning 	Water loss report
	Maintain drinking water quality standard	R170 000.00	R152 565.00	% score of drinking water quality standard	85%	85%	92.9%	+7.9%	None	Blue drop status report
Priority/Focus Area: 1.2. Sanitation										
To improve access to sanitation services through provision, operation and maintenance of socio-economic and environmental infrastructure	Maintain waste water standard	R218 400.00	R196 445.23	% score of waste water standard	50%	20%	10.53%	9.47%	<ul style="list-style-type: none"> Assigned two staff members to specifically sample and upload green drop information. Arrangements are being done with DWS to assist with easier access to Green Drop system when uploading. 	Green drop status report

2. INFRASTRUCTURE SERVICES DEPARTMENT

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Target Qrt1	Actual	Variance	Measures to improve performance / comment	Type of POE
KPA 1: Service delivery and Infrastructure Development										
Priority/Focus Area: 1.1 Water										
To improve access to water services through provision, operation and maintenance of socio-economic and environmental infrastructure	Installation of communal stand pipes	R700 000 000	R00 00	No. of stand pipes installed less than 200m from the dwelling/Household	517	100	0	-100	Extension of time granted and the variance will be covered in the next quarter.	Completion certificates & completion reports
Priority/Focus Area: 1.2. Sanitation										
To improve access to sanitation services through provision, operation and maintenance of socio-economic and environmental infrastructure	Construction of VIP toilets	R45 000 000	R14, 371 ,103.84	Number of VIP toilets constructed	5000	-	-	-	-	Completion certificates
Priority/Focus Area: 1.3 Electricity and Energy										
To improve access to electricity services through provision, operation and maintenance of socio-economic and environmental infrastructure	Facilitate connection of electricity to households	OpEx	OpEx	No. of electricity facilitation meetings attended	4	1	1	0	None	Report and attendance register
Priority/Focus Area: 1.4 EPWP										
To create enabling local economic environment through infrastructure led growth and development that attract investment, generate economic growth and job creation	Creation of Jobs through EPWP programmes	R 3 696 000	R 1,215, 544.00	No. of EPWP jobs created	3 106	776	TOTAL= 1 383 215 (VDM Borehole operators) 40 Security guards) 1128 (Infrastructure DPW)	+782	None	Report
Priority/focus Area : 1.5 Governance										
To promote a culture of accountability, participatory, responsiveness, transparency and clean governance	Resolve internal audit findings	OpEx	OpEx	% internal audit findings resolved	100%	100%	100%	100%	100%	Report

CAPTITAL PROJECTS

Project name	Planned start date	Planned end date	Budget 2014/15	Expenditure	1 st Quarter Target	Actual	Variance	Measures to improve performance / comment	Type of POE	Responsible Project manager
Community services										
Construction of Vuwani training centre and fire station	1-Jul-14	31-Dec-14	R 3,600,000.00	R554, 590.39	Implementation & reporting	Achieved	None	None	Completion certificate	Maseda
Water Projects										
Malamulele West: Nhombelani Water Reticulation	17-Feb-14	17-Aug-14	3,000,000.00	R1, 000, 035.87	Testing and commissioning	Not Achieved	Testing and commissioning	Extension of time has been granted until 11-Oct-14	Completion certificate	Maseda
Malamulele West: Dakari Water Reticulation	17-Jan-14	17-Oct-14	7,000,000.00	R2, 003, 819.20	Implementation & reporting	Achieved	None	None	Completion certificate	Maseda
Construction of Bulk Pipeline from NN20B to Malavuwe (Contract 2)	1-Jul-14	2-Feb-16	10,000,000.00	R0,00	Tender Award	Achieved	None	None	Progress report	Sandani
Construction of Bulk Pipeline from NN20B to Malavuwe (Contract 3)	1-Jul-14	2-Feb-16	10,000,000.00	R0,00	Tender Award	Achieved	None	None	Progress report	Sandani
Malamulele west RWS Phase 2: Dovheni water reticulation	10-Feb-14	10-Aug-14	4,000,000.00	R809, 001.00	Testing and commissioning	Not Achieved	Testing and commissioning	Contractor is on penalties	Completion certificate	Sandani
Malamulele west RWS Phase 2: Khakhanwa water reticulation	10-Feb-14	10-Nov-14	7,000,000.00	R3, 034, 755.58	Implementation & reporting	Achieved	None	None	Completion certificate	Sandani
Damani RWS:Upgrading of Water Treatment Works	15-Aug-11	29-Aug-14	2,800,000.00	R2, 928, 888.32	Testing and commissioning	Not Achieved	Testing and commissioning	Appointing a different Sub Contractor	Completion report	Sandani
Malamulele west RWS Phase 2: Xihosana water reticulation	1-Jul-14	1-Jul-15	12,900,000.00	R0,00	Advertisement	Not Achieved	Advertisement	Provision of budget	Completion report	Sandani
Malamulele west RWS Phase 2: Mukhomi water reticulation	1-Jul-14	1-Jul-15	10,100,000.00	R0,00	Advertisement	Not Achieved	Advertisement	Provision of budget	Completion report	Sandani
Construction of Bulk Pipeline from NN20B to Malavuwe (Contract 2)	1-Jul-14	2-Feb-16	10,000,000.00	R0,00	Tender Award	Achieved	None	None	Progress report	Sandani
Malamulele East Jerome- Xigalo Water Reticulation	4-Feb-14	12-Sep-14	5,000,000.00	R1, 871 934.20	Testing and Commissioning	Not Achieved	Testing and Commissioning.	Extension of time attributed to rainfall and other disruptions. Project is due for commissioning in October 2014	Completion certificate	Mashale
Malamulele East Jerome- Nyavhani Water Reticulation	4-Feb-14	10-Oct-14	5,000,000.00	R1, 585 981.84	Implementation and reporting	Achieved	None	None	Completion certificate	Mashale
Thohoyandou Block K Ext and Block R Water reticulation	13-Jan-14	11-Jul-14	3,000,000.00	R1, 582 773.93	Testing and Commissioning	Not Achieved	Testing and Commissioning.	Extension of time attributed to rainfall	Completion certificate	Mashale

Project name	Planned start date	Planned end date	Budget 2014/15	Expenditure	1 st Quarter Target	Actual	Variance	Measures to improve performance / comment	Type of POE	Responsible Project manager
								and other disruptions. Project is due for commissioning in October 2014		
Mavhode/Madatshitshi/Tshamulungwi/Mafhohoni Water Supply	2-Oct-12	31-Jul-14	1,000,000.00	R180,644.40	Implementation and reporting	Achieved	None	None	Completion certificate	Mabonyane
Upgrading of Makhado Sewerage Treatment Plant-Mechanical & electrical	1-Aug-12	31-Jul-14	16,000,000.00	R1,340,284.68	implementation and reporting	Achieved	None	None	completion certificate	Mabonyane
Musina Upgrading of Oxidation Ponds Phase 2	10-Sep-13	30-Sep-14	2,500,000.00	R0,00	implementation and reporting	Not Achieved	implementation and reporting	Sourcing of funds to complete outstanding work. Stalled project due to budget constraints	completion certificate	Mabonyane
Tshagwa,Baimore,Tshungani Water Reticulation	26-Sep-12	30-Sep-14	100,000.00	R0,00	implementation and reporting	Achieved (but the boreholes dried-up)	Testing and connecting to the system	Formal approval to equip	completion certificate	Mabonyane
Malamulele East Jerome- Road House Water Reticulation	4-Feb-14	12-Sep-14	4,000,000.00	R0,00	Testing and Commissioning	Not Achieved	Testing and Commissioning	Extension of time granted due to additional work	Completion certificate	Budeli
Reticulation at Phiphidi, Tshiwelo, Dovhoni and Ngwenani	6-Feb-14	19-Dec-14	11,000,000.00	R3,171,198.91	implementation & reporting	Achieved	None	None	Completion certificate	Budeli
Reticulation at Mathule and Zwikwengani	16-Jan-14	26-Aug-14	7,000,000.00	R2,083,646.97	Testing and Commissioning	Not Achieved	Testing and Commissioning	Extension of time granted therefore project is due for commissioning in October 2014	Completion certificate	Budeli
Xikundu/Mhinga water reticulation phase 2	1-Oct-14	30-Jun-15	50,000,000.00	R0,00	Advertisement	Not Achieved	Advertisement	Waiting for bulk lines to be completed	Completion certificate	Budeli
Xikundu RWS:Bulk supply- NR3 to Saselemani Pipeline	11-Apr-14	11-Oct-14	30,000,000.00	R7,872,735.03	implementation & reporting	Achieved	None	None	Completion certificate	Budeli
Xikundu RWS:Bulk supply- Mangena and Gonani storage and Bulk line	11-Apr-14	11-Oct-14	15,000,000.00	R2,426,360.03	implementation & reporting	Achieved	None	None	Completion certificate	Budeli
Xikundu RWS:Bulk supply- Saselemani B reservoir and Bulk line	11-Apr-14	11-Oct-14	20,000,000.00	R1,337,907.30	Implementation & reporting	Achieved	None	None	Progress report	Shirinza
Xikundu RWS:Bulk supply- Saselemani,	11-Apr-14	11-Oct-14	15,000,000.00	R3,897,918.73	Implementation &	Achieved	None	None	Progress report	Shirinza

Project name	Planned start date	Planned end date	Budget 2014/15	Expenditure	1 st Quarter Target	Actual	Variance	Measures to improve performance / comment	Type of POE	Responsible Project manager
Botsoleni, Maphophe, Mabiiligwe bulk pipeline and storage, Including Professional Fees					reporting					
Nzhelele RWS: Tshedza, Tshifhire and Nzhelele weir : Nzhelele weirs	29-Aug-14	31-Aug-15	24,187,754.92	R0,00	Awarding	Not Achieved	Awarding of tender	Reminder to be sent to Supply chain to speed-up the procurement process	Tender Advert	Shirinza
Nzhelele RWS: Tshedza, Tshifhire and Nzhelele weir:Main water and upgrade of pump stations	29-Aug-14	31-Aug-15	9,044,791.39	R0,00	Awarding	Not Achieved	Awarding tender		Tender Advert	Shirinza
Nzhelele RWS: Tshedza, Tshifhire and Nzhelele weir:Upgrading of water reticulationTshifhire and Tshedza weirs	27-Nov-14	28-May-15	5,654,846.16	R0,00	Advertisement	Not Achieved	Advertisement	Document submitted to Supply Chain for advert processes	Design report & memo for submitting a Draft tender document for advert.	Shirinza
Matsa, Mamvuka and Manyii Bulk Water Supply	13-Dec-11	30-Aug-14	1,000,000.00	R1,090,520.65	Testing and Commissioning	Achieved	None	None	Completion certificate & completion report	Shirinza
Valdezia to Mowkop bulk water supply D1	22-Mar-15	22-Sep-15	11,475,000.00	R0,00	Place order for pipes and fittings & Advertising for contractor	Achieved but advertising was done by DWS	None	None	Progress report	Shirinza
Valdezia to Mowkop bulk water supply D2	22-Mar-15	22-Sep-15	11,475,000.00	R0,00	Place order for pipes and fittings & Advertising for contractor	Achieved but advertising was done by DWS	None	None	Progress report	Shirinza
Mowkop interlinking of reservoirs	29-Aug-14	29-Nov-14	3,000,000.00	R0,00	Advertisement	Achieved	None	None	Tender Advert	Shirinza
Upgrade of Vondo Water Treatment Works	20-Aug-14	21-Aug-15	61,412,971.10	R0,00	Advertising	Achieved	None	None	Progress report	Gangashe
Gundani Tshamutoro Bulk & water reticulation	22 April 14	21 May 15	10,393,893.00	3,485,125.44	Implementation & reporting	Achieved	None	None	Progress report	Gangashe
Mutale RWS: Upgrading of purification works	31 Aug 12	15 May 13	5,000,000.00	1,667,426.99	Testing & commissioning	Not Achieved	Testing & commissioning	Variation order approved for additional work and omitted work on the Bill of quantities, therefore the Extension was granted until 4 th December 2014	Progress report	Gangashe
Construction and development of dedicated Bulk line from RD7 to Donald Fraser Hospital including storages and other Bulk and internal reticulations of Vhufulwi,	15 April 14	16 Oct 16	25,000,000.00	11,004,733.82	Implementation & reporting	Achieved	None	None	Progress report	Gangashe

Project name	Planned start date	Planned end date	Budget 2014/15	Expenditure	1 st Quarter Target	Actual	Variance	Measures to improve performance / comment	Type of POE	Responsible Project manager
Tshireke and Makhuvha										
Luphephe Nwanedi, abstraction Folovhodwe (Phase 3) WTW Mechanical & Electrical	29 Aug 12	27 June 13	4, 000, 000.00	2, 717, 732.94	Testing & Commissioning	Not Achieved	Testing & Commissioning	Extension of time granted	Progress report	Gangashe

3. DEVELOPMENT PLANNING

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Target Qt1	Actual	Variance	Measures to improve performance / comment	Type of POE
KPA 1: Municipal Transformation and organisational development										
Priority/Focus Area: 3.1 Local Economic Development										
To create enabling local economic environment through infrastructure led growth and development that attract investment, generate economic growth and job creation	SMME	R 440 000	R134 848,60	No. of SMM E partnerships with other institutions	1	-	-	-	-	Memorandum of Understanding
				No. of SMMEs initiated	4	2	2	0	None	
	Agriculture	R 370 000	R0,00	No. of agricultural projects initiated	2	-	-	-	-	Report
	Tourism	R 2 210 000	R 170775,75	No. of marketing programmes initiated	2	1	1	0	None	Report
	Spatial Planning	OpEx	OpEx	No. of SDF reviewed	1	-	-	-	-	Reviewed and Approved SDF
				No. of spatial panning trainings facilitated	4	-	-	-	-	Report
				No. of land development forum conducted	4	1	1	0	None	Attendance register
Vhembe Biosphere	R 200 000	R 60 500.00	No. of programmes initiated on Vhembe Biosphere	4	1	1	0	None	Report	
Priority/Focus Area: 3.2 Roads and Public Transport										
To improve access to transport services through provision, operation and maintenance of Socio-economic and environmental infrastructure	Road and public transport activities	R2 740 000		No. of public transport activities	4	-	-	-	-	Report
	Environment management	R110 000	R4 900.00	No. of environmental awareness programmes	4	1	1	0	None	Report

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Target Qt1	Actual	Variance	Measures to improve performance / comment	Type of POE
Priority/Focus Area: 3.3 Integrated Development Plan										
To promote a culture of accountability, participatory, responsiveness, transparency and clean governance	IDP review	R 500 000	R 52 285.77	No. of approved IDP review documents	1	-	-	-	-	Approved IDP
	Produce IDP Framework			No. of IDP framework development	1	1	1	0	None	Approved framework
	Produce IDP Process Plan			No. of IDP process plans developed	1	1	1	0	None	Approved process plan
	IDP Rep Forum			No. of IDP Rep forum meetings	4	1	1	0	None	Minutes, attendance register
	IDP & Budget Consultation			No. of IDP & Budget consultation meetings	4	-	-	-	-	Minutes, attendance register

4. COMMUNITY SERVICES

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Target Qt1	Actual	Variance	Measures to improve performance / comment	Type of POE
KPA : Service delivery and Infrastructure Development										
Priority/Focus Area: 4.1										
To improve access to services through provision, operation and maintenance of socio-economic and environmental infrastructure	Water quality	R50-00	R10-00	% compliance to water quality standard	100%	100%	100%	0%	None	Sample receipt
Priority/Focus Area: 4.2 Waste management										
To improve waste management services through provision, operation and maintenance of Socio-economic and environmental infrastructure	Refuse management	OpEx	OpEx	% reduction on illegal dumping sites	100%	100%	100%	0%	None	Inspection form
Priority/Focus Area: 4.3 Emergency Services (fire and rescue & Disaster management)										
To improve access to emergency services through provision, operation and maintenance of socio-economic and environmental infrastructure	Fire and rescue services	OpEx	OpEx	% of accidents reported & responded	100%	100%	100%	0%	None	Incident report form
		R45 000	R 27 345-00	No. of fire awareness campaigns	40	10	10	0	None	Attendance register

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Target Qrt1	Actual	Variance	Measures to improve performance / comment	Type of POE
				No. of fire public education information and relations	40	10	10	0	None	Attendance register
	Disaster management	R 2 080 000	0	% of disaster incidents reported and responded	100%	100%	100%	0%	None	Relieve register
		R 40 000	0	No. of disaster awareness campaigns	4	1	1	0	None	Report
		R 60 000	0	No. of no-fire awareness imbizo	1	-	-	-	-	Report
		R 40 000	R40 000	No. of disaster capacity building workshop	12	3	0	-3	Six workshops will be conducted in second quarter	Report
	HAZMAT response	R 2 060 000	R163 385.00	% of HAZMAT incidents reported and responded	100%	100%	100%	0%	None	Incident report form
	Response to rescue incidents	OpEx	OpEx	% of Rescue incidents reported and responded	100%	100%	100%	0%	None	Incident report form
	Response time to reported incidents	OpEx	OpEx	Time taken to respond (Respond within 72 hours)	100%	100%	100%	0%	None	Incident report
		OpEx	OpEx	Time taken to respond (Leave the premises within 3 minutes)	100%	100%	100%	0%	None	Incident report form
Priority/Focus Area: 4.4 Sport, Arts and Culture										
To Facilitate improvement of access to Sport, Arts and Culture services through provision, operation and maintenance of socio-economic and environmental infrastructure	Implement sport Art and Culture programmes	R 854 000	R47875-00	No.of sport art and culture council meetings	2	1	1	0	None	Attendance register
			R20640-00	No. of Sport Arts and Culture activities	4	1	1	0	None	Attendance register
Priority/Focus Area: 4.5 Health Services										
To improve access to primary and environmental health services	Establishment of land fill sites	R 4 100 000	R100 000	No .of land fill sites established	1	-	-	-	-	Completion certificate
	Establishment of refuse transfer station	R 1 499 795	R0.00	No. refuse transfer stations established	3	-	-	-	-	Completion certificate
	Health awareness	R 400 000	R100.000	No. Health awareness campaigns conducted	40	10	10	0	None	Attendance register

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Target Qrt1	Actual	Variance	Measures to improve performance / comment	Type of POE
	campaigns		R10.000							
	Pollution Inspections on water sources			No. of water pollution inspections conducted	40	10	10	0	None	Attendance register
	Inspection of food.		OpEx	No. of food inspections conducted	3000	750	750	0	None	Inspection form
	Inspection of non-food premises			No. of non-food inspections conducted	1600	400	400	0	None	Inspection form
	Primary health awareness campaigns	R1 10 000	R1 1000	No. of HAST awareness campaigns conducted	1	-	-	-	-	Attendance register
		R24 5000	R16.325	No. of DACTC meetings conducted	4	1	1	0	None	Attendance register
				No. of DAC meetings conducted	4	1	1	0	None	Attendance register
				No. of DHC meetings conducted	4	1	1	0	None	Attendance register
		OpEx	OpEx	No. of district operational plans reviewed	1	1	1	0	None	Reviewed operational plan
Priority/focus Area : 4.6 Safety and Security										
To Facilitate improvement of access to Safety and Security services through provision, operation and maintenance of socio-economic and environmental infrastructure	Implement safety and security awareness programmes	R120 000-00	R93200-00	No. of safety and security awareness campaigns conducted	5	1	1	0	None	Attendance register
To promote a culture of accountability, participatory, responsiveness, transparency and clean governance	Resolve internal audit findings	OpEx	OpEx	% of internal audit findings resolved	100%	100%	80%	20%	To be finalized during third quarter	Report

5. CORPORATE SERVICES DEPARTMENT

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Target Qrt1	Actual	Variance	Measures to improve performance / comment	Type of POE
KPA 1: Municipal Transformation and organisational development										
Priority/Focus Area: 2.1 Organisational structure										
To establish an efficient and productive administration that prioritizes quality service delivery	Filling of vacant positions	R1 5 479 824	R 75 8 299	No. of vacant posts filled	72	23	23	0	None	Appointment letters
	Review organisational structure	OpEx	OpEx	Reviewed and approved organisational structure	1	1	1	0	None	Reviewed and approved organisational structure
Priority/Focus Area: 2.2 Occupational health and safety										
To establish an efficient and productive administration that prioritizes quality service delivery	Medical surveillance for employees	R 250 000	R0,00	No. of employees sent for medical surveillance	600	150	0	-150	The contract has since expired. Supply chain is in the process of appointing a service provider.	Medical surveillance report
	OHS inspections	OpEx	OpEx	No. of OHS inspections	4	1	1	0	None	OHS inspection report
Priority/Focus Area: 2.3 Labour Relations										
To establish an efficient and productive administration that prioritizes quality service delivery	Labour disputes cases	OpEx	OpEx	% of Labour disputes cases reported and attended	100%	100% (2 cases)	100% (2 cases)	0%	None	Labour statistics report
Priority/Focus Area: 2.4 Employment Assistance programme										
To establish an efficient and productive administration that prioritizes quality service delivery	Short-term interventions on reported cases	OpEx	OpEx	% of EAP cases reported and attended	100%	100%	100%	0%	None	EAP statistics report
Priority/Focus Area: 2.5 Performance Management										
To establish an efficient and productive administration that prioritizes quality service delivery	Individual performance assessment reports	OpEx	OpEx	No. of Individual performance assessment reports produced	4	1	1	0	None	Report
Priority/Focus Area: 2.5 Information Technology										
To establish an efficient and productive administration that prioritizes quality	Enhancement of IT Usage	OpEx	OpEx	% of IT user support	100%	100%	100%	0%	None	Report

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Target Qrt1	Actual	Variance	Measures to improve performance / comment	Type of POE
service delivery		R 4 652 308,98	R1 069 432,51	% avoidance of data loss	100%	100%	100%	0%	None	Report
		R155 843.53	R0,00	% avoidance of loss of power	100%	100%	100%	0%	None	Report
		R 1000 000	R0,00	No. of record management facilities setup	1	-	-	-	-	Completion Report
		R 2000 000	R0,00	No. of call centres system installed	1	-	-	-	-	Completion Report
		OpEx	OpEx	No. of file plans reviewed	1	-	-	-	-	Reviewed file plan
Priority/Focus Area: 2.6 Skills development										
To establish an efficient and productive administration that prioritizes quality service delivery	Development of the workplace skills plan	OpEx	OpEx	No. of workplace skills plan developed and approved	1	-	-	-	-	Approved workplace skills plan
	Development of the employment equity plan	OpEx	OpEx	No. of employment equity plans developed	1	-	-	-	-	Approved employment equity plan
	Reviewal of employment equity plan	OpEx	OpEx	No. of reviewed employment equity plans	1	1	0	-1	To be sent to employment equity committee	Reviewed equity plan
Priority/Focus Area: 2.7 Council Support										
To establish an efficient and productive administration that prioritizes quality service delivery	Council meetings	OpEx	OpEx	No. of Council meetings conducted	5	1	4	+3	There were three special council meetings	Attendance Register & Minutes
	Mayoral meetings	OpEx	OpEx	No. of Mayoral meetings conducted	5	1	4	+3	There were three special mayoral committee meeting	Attendance Register & Minutes
	Portfolio meetings	OpEx	OpEx	No. of portfolio committee meetings conducted	5	1	1	0	None	Attendance Register & Minutes
	LLF meetings	OpEx	OpEx	No. of LLF meetings conducted	10	3	3	0	None	Attendance Register & Minutes
Priority/focus Area : Governance										

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Target Qt1	Actual	Variance	Measures to improve performance / comment	Type of POE
To promote a culture of accountability, participatory, responsiveness, transparency and clean governance	Resolve internal audit findings	OpEx	OpEx	% of internal audit findings resolved	100%	100%	80%	-20%	Awaiting supply chain to appoint a service provider	Report

6. FINANCE DEPARTMENT

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Target Qt1	Actual	Variance	Measures to improve performance / comment	Type of POE
KPA 5: Municipal Financial Viability										
Priority/Focus Area: 6.1 Budget and Treasury										
To ensure sound financial management of municipality	Preparation of the annual budget	OpEx	OpEx	No. of approved budgets	1	-	-	-	-	Approved Budget
	Preparation of financial statements	OpEx	OpEx	No. of financial statements	1	1	1	0	None	Financial statements
	Preparation and submitting of monthly, quarterly, midyear and annual reports.	OpEx	OpEx	No. of reports	12	3	3	0	None	Report
	Reviewal of the financial management policies	OpEx	OpEx	No. of financial management policies Reviewed	1	-	-	-	-	Reviewed policy
Priority/Focus Area: 6.2 Revenue Management										
To ensure sound financial management of municipality	Reviewal of the Revenue enhancement strategy	OpEx	OpEx	No. of Revenue enhancement strategy reviewed	1	-	-	-	-	Reviewed strategies
	Establishment of Paypoints	OpEx	OpEx	Number of Paypoints established	2	2	2	0	None	Number of Paypoints Established

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Target Qrt1	Actual	Variance	Measures to improve performance / comment	Type of POE
	Facilitate the updating of the Indigent Register	OpEx	OpEx	Number of the Indigent Registers updated	1	0	0	-1	The indigent register is updated at the beginning of the Financial Period.	Indigent Register
Priority/Focus Area: 6.3 Expenditure Management										
To ensure sound financial management of municipality	Preparation and reviewal of creditors reconciliations	OpEx	OpEx	No. of creditors reconciliations	12	3	3	0	None	Report
	Monitoring of the creditors age analysis	OpEx	OpEx	No. of creditors age analysis reports	12	3	3	0	None	Report
	Payment of creditors within 30 days from date of receiving tax invoice	OpEx	OpEx	% of payments made within 30 days	100%	100%	82%	18%	Delaying in Receiving Payment approval from the user department.	Report
Priority/Focus Area: 6.4 Supply Chain										
To ensure sound financial management of municipality	Formal quotation requests & orders	OpEx	OpEx	% of Formal quotations and orders processed within 3 days	100%	100%	100%	0%	None	Report
	Conduct Monthly Inventory Reconciliations	OpEx	OpEx	Number of Reconciliations Performed	12	3	3	0	None	Reconciliations
	Prepare Quarterly procurement Statistics	OpEx	OpEx	Number of Procurement Statistics Reports Prepared	4	1	1	0	None	Reports
	Awarding of tenders	OpEx	OpEx	Percentage of tenders awarded within 90 days	100%	100%	80%	-20%	The Delays in Sitting for the Committee. The Timetable has been prepared for the Sittings to ensure that the backlog is been addressed	Report
Priority/Focus Area: 6.5 Asset management										
To ensure sound financial management of municipality	Verification of Property Plant and Equipment twice per annum	OpEx	OpEx	No. of assets count conducted	2	0	0	-2	The verification will happen in the second quarter	Assets Count Verification Report

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Target Qrt1	Actual	Variance	Measures to improve performance / comment	Type of POE
	Dispose all the assets that no longer in use once in I financial Year.	OpEx	OpEx	Number of Disposals conducted or done	1	0	0	-1	The services provider for the Auctioneering has been appointed by the municipality	Auctioneering Report
	Write off all the assets not in use	OpEx	OpEx	Number of the write off Conducted.	1	0	0	-1	Disposal will happen after the Verification of the Assets and identification of the Assets not in use.	Assets Verification Report and Impairment Report
	Ensure monthly reconciliation of assets register to the General Ledger	OpEx	OpEx	No. of reconciliations on assets register conducted	12	3	3	0	None	Report

SECTION 71 REPORT FOR SEPTEMBER 2014

DEPARTMENT	TOTAL BUDGET ALLOCATION	CAPITAL BUDGET	CAPITAL EXPENDITURE	%SPENT CAPITAL	OPERATING BUDGET	OPERATING EXPENDITURE	% SPENT OPERATING BUDGET	OVERALL % SPENT
CORPORATE SERVICES	93,323,741.00	11,900,000.00	1,026,969.19	9%	81,423,741.00	14,415,246.61	18%	17%
OFFICE OF THE MM	15,741,537.00	-	-	0%	15,741,537.00	4,644,439.66	30%	30%
COUNCIL	13,366,978.00	-	-	0%	13,366,978.00	3,051,411.29	23%	23%
OFFICE OF THE MAYOR	16,048,783.00	120,000.00	43,947.00	37%	15,928,783.00	2,569,640.67	16%	16%
OFFICE OF THE SPEAKER	1,069,983.00	-	-	0%	1,069,983.00	82,124.40	8%	8%
OFFICE OF THE CHIEF WHIP	366,751.00	-	-	0%	366,751.00	80,404.56	22%	22%
FINANCE	44,780,250.00	-	-	0%	44,780,250.00	9,047,409.73	20%	20%
TECHNICAL SERVICES	587,501,742.00	556,659,999.00	77,522,181.62	14%	30,841,743.00	7,947,814.74	26%	15%
COMMUNITY SERVICES	82,522,188.00	10,559,869.00	499,131.35	5%	71,962,319.00	18,761,012.03	26%	23%
PLANNING	35,191,954.00	7,600,000.00	15,864.98	0%	27,591,954.00	6,613,620.17	24%	19%
WATER SERVICES	543,731,459.00	124,778,350.00	9,295,274.42	7%	418,953,109.00	81,371,369.88	19%	17%
ENVIRONMENTAL HEALTH SERVICES	22,408,896.00	-	-	0%	22,408,896.00	2,908,413.09	13%	13%
TOTAL	1,456,054,262.00	711,618,218.00	88,403,368.56	12%	744,436,044.00	151,492,906.83	20%	16%

6. OFFICE OF THE EXECUTIVE MAYOR

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Target Qt1	Actual	Variance	Measures to improve performance / comment	Type of POE
KPA : Good Governance and Public Participation										
Priority/Focus Area: 5.1 Communications										
To promote a culture of accountability, participatory, responsiveness, transparency and clean governance	Produce media statements	OpEx		No. of media statements produced	90	20	23	+3	Media Statements are produced when required	Copies of media release
	Produce mayoral speeches	OpEx		No. of mayoral speeches produced	96	20	13	-7	Speeches are produced when required- postponed events will be held on the 2 nd quarter	Copies Speeches
	Media Conferences	R50 000		No. of media conferences conducted	1	-	-	-	-	Report Attendance register
	Publications	R100 000		No. of marketing publications produced	14	2	0	-2	There has been delay in the procurement process- publications will be produced in the 2 nd quarter	Number of copies
Priority/Focus Area: 5.2 Thusong centre services										
To promote a culture of accountability, participatory, responsiveness, transparency and clean governance	Management of Thusong Centres	R 40 000	R17 251	No. of public services rendered	15	4	0	-4	Progress delayed by Public Works but now is in progress	Signed agreements
				No. of Liscc meetings attended	12	3	2	-1	To Conduct Makuya Liscc during this quarter	Reports and attendance register
Priority/Focus Area: 5.3 Special programmes										
To provide access to social development services	Coordination of special programmes	R250 000	R60 000	No of youth campaigns conducted	8	2	2	0	None	Report
		R250 000	R55 000	No of campaigns on persons living with disability conducted	4	1	1	0	None	Report
		R150 000	R19 500	No. of children's campaigns conducted	4	1	1	0	None	Report

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Target Qrt1	Actual	Variance	Measures to improve performance / comment	Type of POE
To provide access to social development services		R100 000	R45 000	No. of gender campaigns conducted	4	1	1	0	None	Report
		R150 000	R00	No. of older persons campaigns conducted	4	1	1	0	None	Report
		R100 000	R2 150	No. of moral regeneration programmes conducted	4	1	1	0	None	Report
Priority/Focus Area: 5.4 public participation										
To promote a culture of accountability, participatory, responsiveness, transparency and clean governance	State of the District Address	R100 000		No. of State of the District Address events held	1	-	-	-	-	Attendance register and report
	Coordination of Exco / Imbizo	R400 000	R0 00	No. of Exco meetings	4	1	0	-1	To be held on the 31 October 2014	Attendance register and report
Priority/focus Area : 5.6 Safety and Security										
To promote a culture of accountability, participatory, responsiveness, transparency and clean governance	Resolve internal audit findings	OpEx	OpEx	% of internal audit findings resolved	100%	100%	100%	0%	Action Plan in place to resolve audit findings	Report

7. OFFICE OF THE MUNICIPAL MANAGER

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Target Qt1	Actual	Variance	Measures to improve performance / comment	Type of POE
KPA 5: Municipal Financial Viability										
Priority/Focus Area: 7.1 IGR										
To promote a culture of accountability, participatory, responsiveness, transparency and clean governance	District IGR mayors Forum	R11 404.80	R0,00	No. of IGR forum meetings	4	1	0	-1	The meetings were postponed and rescheduled for the 2 nd quarter.	Minutes and attendance register
	District IGR Technical Forums			No. of District IGR Technical forum meetings	4	1	0	-1		Minutes and attendance register
	IGR cluster meetings			Number of IGR cluster meetings	16	4	0	-4		Minutes and attendance register
Priority/Focus Area: 7.2 Audit Committee										
To promote a culture of accountability, participatory, responsiveness, transparency and clean governance	Audit Committee meetings,	R197 066.37	R26800.00	No. of Audit Committee meetings	4	1	1	0	None	Minutes and attendance register
	Audit Committee reports			No. of Audit Committee reports	4	1	0	-1	Follow-up has been made with the Chairperson to submit the report	Report
	Annual Audit Committee reports			No. of Annual Audit Committee reports	1	-	-	-	-	Report
Priority/Focus Area: 7.3 Internal Audit										
To promote a culture of accountability, participatory, responsiveness, transparency and clean governance	Internal Audit reports	OpEX	OpEX	No. of Internal Audit reports	4	1	1	0	None	Report
	District Internal Audit Forum	OpEX	OpEX	No. of District Internal Audit Forum meetings	4	1	1	0	None	Minutes and attendance register
	Review audit committee charter	OpEX	OpEX	No. of audit committee charters reviewed	1	1	1	0	None	Reviewed charter
To promote a culture of accountability, participatory, responsiveness, transparency and clean governance	Review Audit methodology	OpEX	OpEX	No. of audit methodologies reviewed	1	1	1	0	None	Reviewed methodology
Priority/Focus Area: 7.4 Risk										
To promote a culture of accountability, participatory, responsiveness, transparency and clean governance	Annual Risk Assessment	R 50 000	R0,00	No. of risk assessments conducted	1	-	-	-	-	Risk registers
	Risk Management Committee			No. of Risk Management Committee meetings	4	1	0	-1	The meeting will be co-ordinated in	Minutes and attendance

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Target Qrt1	Actual	Variance	Measures to improve performance / comment	Type of POE
	meetings,								the 2 nd quarter	register
	Review Risk Management Committee charter & framework,			No. of Risk Management Committee charters reviewed	1	1	1	0	None	Reviewed charter
	Risk assessment report.			No. of Risk assessment reports	4	1	1	0	None	Report
	Anti- Fraud and Corruption workshops	OpEX	OpEX	No. of Anti- Fraud and Corruption workshops conducted	4	1	0	-1	The workshop will be conducted in the 2 nd Quarter	Attendance register
	Reports from the Service Provider & Investigation reports	OpEX	OpEX	No. of reports from the Service Provider	12	3	0	-3	Service Provider has been appointed.	Incident Reports
Priority/Focus Area: 7.5 Monitoring and Evaluation										
To promote a culture of accountability, participatory, responsiveness, transparency and clean governance	Monitoring of projects	OpEX	OpEX	No. of projects visited	120	30	30	0	None	Report
	Monitor and evaluate compliance to service standards	OpEX	OpEX	No. of M&E reports submitted	4	1	1	0	None	Report
	MTAS Reports (outcome 9)	OpEX	OpEX	No. of MTAS reports produced	4	1	1	0	None	Report
	LGTAS reports	OpEX	OpEX	No. of LGTAS reports produced	4	1	1	0	None	Report
Priority/Focus Area: 7.6 Organisational Performance										
	Organisational (SDBIP) performance reports	OpEX	OpEX	No. of performance reports produced	4	1	1	0	None	Report
	Produce mid-year report	OpEX	OpEX	No. of mid-year reports	1	-	-	-	-	Report
	Revise SDBIP	OpEX	OpEX	No. of SDBIPs revised	1	-	-	-	-	Revised SDBIP
	Produce annual report	R 250 000	R0,00	No. of Annual reports	1	-	-	-	-	Annual report
	Produce SDBIP	R 21 897	R0,00	No. of SDBIPs produced	1	-	-	-	-	Approved SDBIP
Focus Area : 7.7 Justice, Community Safety And Security										
	Promulgation of by-laws	R 3 326 767.54		No. of by-law promulgated	3	-	-	-	-	By-laws
	Legal representation			% representations in litigations	100%	100%	100%	0%	None	Report
	Legal Advice			% of legal advice given	100%	100%	100%	0%	None	Report

Strategic Objectives	Programme	Budget	Expenditure	Key Indicator	Performance	Annual Target (2014/15)	Target Qrt1	Actual	Variance	Measures to improve performance / comment	Type of POE
Focus Area : 7.8 Governance											
To promote a culture of accountability, participatory, responsiveness, transparency and clean governance	Resolve internal audit findings	OpEX	OpEX	% of internal audit findings resolved		100%	100%	100%	0%	None	Report

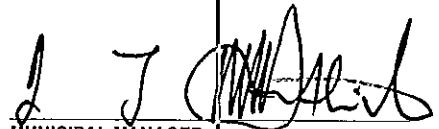
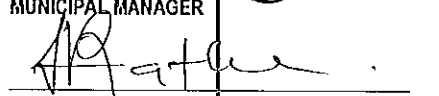
MUNICIPAL MANAGER

DATE

EXECUTIVE MAYOR

DATE

Strategic Objectives	Programme	Budget	Expenditure	Key Performance Indicator	Annual Target (2014/15)	Target Qrt1	Actual	Variance	Measures to improve performance	Type of POE
Focus Area : 7.8 Governance										
To promote a culture of accountability, participatory, responsiveness, transparency and clean governance	Resolve internal audit findings	OpEX	OpEX	% of internal audit findings resolved	100%	100%	100%	0%	None	Report


 MUNICIPAL MANAGER

 EXECUTIVE MAYOR

21/10/2014
 DATE
 21/10/2014
 DATE